EARLIMART PUBLIC UTILITY DISTRICT

REGULAR BOARD MEETING AGENDA
IT WILL BE HELD AT:

Earlimart Public Utility District
District Office
396 N. Church Road – Unit 6
Earlimart, California 93219

Wednesday, November 18, 2026 at 5:00 p.m.

A. Open Board Meeting

A.1. Pledge of Allegiance

A.2. Roll Call

A.3. Approve the agenda

B. Public Comments – Request to Address the Board

This portion of the meeting is reserved for any person who would like to address the Board of Directors on any item that is not on the agenda. Please be advised that state law does not allow the Board of Directors to discuss or take action on any item that is not on the agenda. The Board may direct staff to follow up on such issues. Speakers are limited to three (3) minutes. If there is anyone who wishes to address the Board of Directors at this time, please come forward and state your name and the nature of their request.

C. Consent Calendar

The following routine items listed below are scheduled for consideration as a group. A member of the audience may speak on any items listed on the Consent Agenda. Any Director or District Counsel, may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

C.1. Approve the minutes of the Special Board Meeting on September 9, 2026 and Regular Board Meeting on September 16, 2026

C.2. Approve the payment of invoices for the month of October- 2026

D. District Administrator's Reports

This portion of the meeting is reserved for District administrators to make reports. This may include reports from the Office Manager, District General Counsel, District Engineer, and District Operator.

D.1. Office Manager's Report

D.2. Report of the Legal Counsel

D.3. Report From District Engineer

D.4. Report From District Operator

E. Public hearings

F. Discussion and Action Points

F.1. Discussion, Consideration, and Potential action to review the Contract with Proteus and sign – For the Maintenance Part-time position

F.2. Discussion, Consideration, and Potential action for Rachel Garcia (former Office Manager) for part-time help, to help the Office Assistant (Maria) till New General Manager is hired.

F.4. Discussion, Consideration, and Potential action on the Employee Handbook

F.5. Discussion, Consideration, and Potential action on the District Bylaws;

F.6 Discussion, Consideration and Potential action of naming a Liaison between the Board And FLOC OF DUCS.

G. Director of Communications/Agenda Matters

This portion of the meeting is reserved for Directors to (i) make brief reports on the board, committees, and other public agencies, and at public events, (ii) solicit information, (iii) and initiate new agenda items with the consent of at least two Board members. Under this section, the Board may only act on items specifically scheduled and that meet other action requirements.

H. To convene a closed session

Discipline/Dismissal/Release of Public Employees
Government Code Section 54957(B)

Reconvene for Open Session

I. Adjournment

I, Rachel Garcia, Office Manager of the Earlimart Public Services District, declare under penalty of perjury that I posted the aforementioned Board of Directors agenda for the November 18, 2026 Regular Board Meeting, at the District office at 5:00 p.m. on November 13, 2026

Rachel Garcia Office Manager

EARLIMART PUBLIC UTILITY DISTRICT

September 9, 2026

Minutes of the Special Board Meeting on Wednesday September 9, 2026, of the Board of Directors of the Earlimart Public Utility District at 5:00 p.m. – location at the Earlimart Public Utility District Room-396 N. Church Road- Unit 6 – Earlimart, CA 93219

1. Open Board Meeting

David A. call the order at 5:04 p.m.

2. Roll Call

Crystal B. present, Benny C. present – David A. present – All Directors present

3. Approve the Agenda

David A. made a motion to approve the agenda seconded by Benny C. – ALL IN FAVOR -3 NONE OPPOSED -0

4. Public Comment - Request to Address Board

This portion of the meeting is reserved for any person who would like to address the Board of Directors on any item that is on the agenda. Please be advised that State law does not allow the Board of Directors to discuss or take any action on any issue not on the agenda. The Board of Directors may direct staff to follow up on such item(s). Speakers are limited to three (3) minutes. If there is any person wishing to address the Board of Directors at this time please come forward and state your name and the nature of your request.

5. Discussion and authorizing Board President to sign document with Self-Help Enterprises relating to help with finding licensed Operators-

Crystal Bueno made a motion to authorized the President to sign document with Self- Help Enterprises seconded by David A. – ALL IN FAVOR -3 NONE OPPOSED -0

Convene to Closed Session –

AT 5:45 P.M.

6. Public Employee Discipline/Dismissal/Release

(Government Code ' 54957(b)

Position: Maintenance/Assistance

(If requested as provided by, any complaints or charges shall be heard in open session.)

Reconvene to Open Session –

AT 6:40 P.M.

Report on action taken in closed session, to the extent required by law.

No action taken

7. Adjournment of the special board meeting

David A. made a motion to adjourned the special bd. meeting at 6:50 p.m.
Seconded by Benny Camit Jr. – ALL IN FAVOR -3 NONE OPPOSED -0

RACHEL GARCIA
OFFICE MANAGER

EARLIMART UTILITY DISTRICT
September 16, 2026

Minutes of the regular board meeting on Wednesday, September 16, 2026, of the Board of Directors of the Earlimart Public Utility District at 5:00 p.m. – Location at the Earlimart School District Office- District Office Boardroom-785 E. Center Ave - Earlimart, CA 93219

A. Open Board Meeting
Meeting call to order at 5:00 p.m.

A.1. Pledge of Allegiance- ALL STAND

A.2. Roll Call
Crystal present – Benny present – David A. present – all directors present

A.3. Approve the Agenda
Before we make a motion to approve the agenda, I would like to motion that we approve it with the correction on a date for the meeting. The date was it has listed the meeting June 24, 2026, it was actually June 25, the minutes do address that date, but it was just the incorrect date put on the agenda, and also amend the agenda with the correct lettering of agenda items.
David A. made a motion approve the agenda under the aforementioned Amendments, seconded by Crystal B. ALL IN FAVOR -3 NONE OPPOSED 0

B. Public Comments – Request to Address the Board

This portion of the meeting is reserved for anyone who wishes to address the Board of Directors on any matter that is not on the agenda. Please note that state law does not allow the Board to discuss or take action on any matter that is not on the agenda. The Board may direct staff to follow up on these matters. Speakers are limited to three (3) minutes. If there is anyone who wishes to address the Board at this time, please log in and indicate their name and the nature of their request.

C. Consent Calendar
The following routine items listed below are scheduled to its consideration as a group. A member of the audience may speak on any items listed on the Consent Agenda. Any Director or District Counsel, may request that an item be withdrawn from the Consent Agenda to allow for a full discussion.

C.1. Approve the minutes of the Special Board Meetings on June 25, 2026, and July 2, 10, 2026
C.2. Approve the payment of invoices for the month of August 2026
Benny C. made a motion to approve the minutes of June 25, and July 2, 10, 2026 and the invoices for the month of August-2026 seconded by David A. – ALL IN FAVOR -3 NONE OPPOSED 0

G. District Administrator's Reports

This portion of the meeting is reserved for District administrators to make reports. This may include reports from the Office Manager, District General Counsel, District Engineer, and District Operator.

G.1. Office Manager's Report
Our office report sick she is not here we were notified ahead of time. – but the office assistant is back

G.2. Report of the Legal Counsel
Nothing to report
G.3. District Engineer's Report
Headwork Screen- Pre-construction meeting occurred with WM Lyles on August 13, 2026, substantial completion is expected by January 19, 2027
Cross Connection Control Plan: Hazard assessment was approved, with full completion estimated by September
Clean Water State Revolving Application: Expected agreement execution by the end of October.
Drinking Water Grant Application:
AM Consutling Engineers is preparing an expedited technical report for all wells and distribution line, due by late October.
Sewer Interceptor Project: work has commenced following the August 24, 2026, notice of proceed, with completion estimated for December 2026
TCP Treatment Design: Expected completion by August 2026
The Front Street well has transitioned from Standby to active status, and is currently in use.
G.4. District Operator Report

D. Public hearings

E. Discussion and Action Points
E.1. Discussion on a request to disconnect water service to the Second Unit at 842 E. Clay Ave. - Earlimart, Ca 93219-
The board addressed a request from a customer seeking to disconnect water service on a second unit noting that such decisions must be consider due the w/s rates increasing.
The advised that the customer should be invited to a future board meeting so they can make an informed decision regarding abandonment versus temporary shut-off
It was noted that if they abandoned this service for the second unit if and when they decide to reconnect, they will be charged a water and sewer connection fee to reconnected.

E.2. Discussion of the position of General Manager, job description and salary/hours
The board discussed defining benefits for the General Manager position, including health insurance, retirement plans, life insurance and disability insurance.
Recommend researching what neighboring districts like Pixley PUD or Strathmore PUD offer to remain competitive in the job market.
Discussion on whether the General Manager should also hold certifications to serve as a backup water operator if needed.
E.3. Consideration, Evaluation and Section of a Harzard Evaluation Company for the Cross-Connection Control Plan

E.4. Talk about the waiting list for sewer and water for customers
A community member questioned why a specific property was not on the list despite having prior utility connections. Rachel to research the property address and history.

E.5. Discussion, Consideration, and Possible Action on the Employee Handbook
The board tabled discussion on the employee handbook until more specific information regarding employee benefits is provided by the district.
The board discussed making the handbook more generalized regarding benefits to allow for annual insurance changes without constant amendments.

E.6. Discussion, consideration, and possible action on the District Bylaws;
Noted that the bylaws have been drafted according to the Public Utilities District Act but may require a public posting period before formal approval.

E.7. Discussion, consideration and award to Arsenal Well Drilling, Inc. for the repair on the Well at the wastewater treatment plant. The board reviewed two quotes for repairing a well at the wastewater sewer plant one from Belknap Pump Company and Arsenal Well Drilling.
David A. made a motion to award Arsenal Well Drilling Inc. for the repair at the well at the sewer plant seconded by Benny C. – ALL IN FAVOR 3 NONE OPPOSED 0

E.8. Discussion, Consideration, and Possible Action on Hiring an Employee with an hourly rate not to exceed $25.00 per hour.
David made a motion to post a position for temporary help to assist Joe at the shop and the sewer plant.
The following requirements:
1. Work schedule of 32 hours per week on a month to month, basis.
2. Compensation at minimum wage with no benefits.
3. The position will be advertised at the PUD office and on the PUD website
4.

F. <u>Director of Communications/Agenda Matters</u>

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Reported working on obtaining truck quotes for the district continuing efforts with Self-Help to find certified eater operators for the communities.

H. To convene a closed session
At 6:19 p.m.

Discipline/Dismissal/Release of Public Employees
Government Code Section 54957(B)

Appointment of Public Employee, pursuant to Government Code Section 54957.
Title: Temporary Employee

Reconvene for Open Session
At 6:40 p.m.

I. Adjournment

David A. made a motion to adjourned this regular board meeting at 6:49 p.m. seconded by Crystal B.
ALL IN FAVOR 3 NONE OPPOSED 0

Rachel Garcia
Office Manager